

**CATALINA COVE HOMEOWNERS ASSOCIATION
BUDGET-ANNUAL MEMBERS' & BOARD ORGANIZATIONAL MEETING
MINUTES**

DATE/TIME November 8, 2023, 6:00 PM

Location: St. Jerome Catholic Church
10895 Hamlin Blvd
Largo, FL 33774

ZOOM

ANNUAL BUDGET MEETING

Meeting called to order at 6:00pm by Carla Douglas, President.

Proof of Notice established by Gloria Reed with proof of certified mailings of budget and notice of meeting.

Quorum of the Board: Carla Douglas, President, Bill Shemela, Vice-President, Julia Depascale, Treasurer, Kate Brousseau, Secretary and Joseph Moore, Director(zoom)

Quorum of the Membership: Total 20 Proxies received and in Person/Zoom

Vote to Waive Financial Reporting: Passed with 17 votes.

Vote to roll Over Excess Funds: Passed with 20 votes.

Motion made by Bill Shemela to adopt the 2024 Annual Budget that was mailed to all homeowners; Motion Seconded by Julia Depascale. Motion Passed with all board members voting yes.

The meeting was Adjourned at 6: 09pm.

ANNUAL MEMBERSHIP MEETING

Meeting was called to Order at 6:10pm by Property Manager, Gloria Reed

Chairperson of the Meeting was Gloria Reed, Property Manager.

Proof of Notice of the Meeting: Notice was mailed out on October 10, 2023.

Certifying of Proxies and Establish Quorum: Total of 20 proxies received/ owners present, which constitutes a quorum.

Election of Directors: The name of the Board of Directors that stated their intents were: Carla Douglas, Bill Shemela, Joseph Moore, Julia Depascale and Kate Brousseau.

The Board Members stated they had read and Agree to Abide by the Association Documents.

There were no reports from Officers and Committees.

There was no unfinished business presented.

Motion was made to Continue the Waiving or Reading of the Minutes of the last Member's meeting of November 21, 2022.

New Business:

Open Forum: Issues voiced by owners: landscaping-trimming of the bushes; fountain repair, ARC request from 14515 Catalina Circle, (elevator); mailbox replacement and Home swapping for a month with a person from another country.

New Board was seated.

The meeting was Adjourned at 6:33pm.

ORGANIZATIONAL MEETING

The meeting was called to order at 6:34pm.

The Chairperson of the Meeting was Gloria Reed, Property Manager.

Director Positions:

Carla Douglas agreed to be President.

Bill Shemela agreed to be Vice President.

Julia Depascale agreed to be Treasurer.

Kate Brousseau agreed to be the Secretary.

Joseph Moore agreed to be a director.

Meeting Adjourned at 6:45pm.

Minutes prepared by Gloria Reed, Property Manager